

**SUMMARY NOTE of a meeting of the ICAS QUALIFICATIONS BOARD  
on 29 October 2025  
(Held In Person at CA House)**

***NB: Some matters discussed have not been disclosed for reasons of confidentiality.***

<b>BOARD ATTENDEES</b>	
Gillian Alexander	PwC
Gail Boag	ICAS Executive Director, Learning & Market Development
Cameron Dunlop	Manchester Airports Group
Elizabeth Gammie	Chair
Kevin Johnson	Deloitte
Laura Keen	EY [First Meeting]
Suzanne McCallum	Glasgow University [First Meeting]
Stacy Morris	KPMG
Martin Osler	Johnston Carmichael
Fran van Dijk	PIM
Kirsty Welsh	Lloyds Banking Group
<b>ICAS ATTENDEES</b>	
Kate Bremner [KB]	Director of Marketing
Poppy Collinson [PC]	Director of Business Development & Commercial
Chris Cunnane [CC]	Head of Syllabus & New Curriculum Development [Strategy Session Only]
Cat Devaney [CD]	Director of Professional Qualifications
Ali Douglas [AD]	Head of Pathways [from item 6]
Iona Riddick [IR]	Quality Assurance & Regulations Manager [Secretary]
Carolyn Spencer [CS]	Executive Director, CX
Paula Wilcock [PW]	Director of Quality and Standards
<b>APOLOGIES</b>	
Jim Robertson [JR]	ICAS Council Member
Ian Stuart [IS]	Morgan Stanley

1.	<b>BACKGROUND</b>  This was the third meeting of the Qualifications Board in 2025.
2.	<b>QUALIFICATIONS BOARD ACTION POINT TRACKER</b>  The Chair updated the Board on the action tracker. The Board noted the status of the actions and approved the content.
3.	<b>ASSESSMENT PLATFORM UPDATE</b>  The Executive Director, CX and the Director of Policy and Standards gave a verbal update to the Board regarding the Europe-wide assessment platform outage that impacted the RP2 assessment in June. Questions raised were answered to the Board's satisfaction and the update noted.
4.	<b>UPDATE ON LEARNING GOVERNANCE ARRANGEMENTS &amp; ASSESSMENT BOARD AND PANEL APPOINTMENT NOTIFICATIONS AND APPROVALS</b>  The ICAS Director of Quality and Standards presented a paper requesting approval to dissolve the Knowledge Assessment Panel. The Board discussed the proposal in full and were satisfied with the proposed alternative process and governance arrangements. The Board approved the proposed changes. The Board approved an additional (third) term for an external Skills Assessment Panel Moderator.
5.	<b>PERFORMANCE UPDATE</b>  The ICAS Executive Director, Learning & Market Development, updated the Board on recent performance against KPIs. Questions raised were answered to the Board's satisfaction and the update noted.
6.	<b>STUDENT ACTIVITIES UPDATE</b>  The Director of Professional Qualifications gave a verbal update to the Board on student activity since the previous meeting. Questions raised were answered to the Board's satisfaction and the update noted.

7.	<p><b>UPDATE ON TRE PATHWAY</b></p> <p>The Board considered and approved a change to the TRE assessment creation and ratification process from April 2026 onwards.</p>
8.	<p><b>ATHORISED TRAINING OFFICE (ATO) APPROVALS</b></p> <p>The Board considered and approved recommendations given by the ICAS ATO Area Training Team in respect of new ATO authorisations. Questions raised were answered to the Board's satisfaction and the report was approved.</p>
9.	<p><b>NEW PRODUCTS AND PATHWAYS</b></p> <p>The Head of Pathways took the Board through the three new pathways that are being launched. Two of the three pathways were approved. Responding to comments made by the Board, an additional paper on the third pathway will be circulated at the December meeting.</p>
10.	<p><b>RISK MONITORING</b></p> <p>The ICAS Executive Director, Learning and Market Development presented the updated Learning Risk Register for October 2025. The Board discussed the Risk Register and the questions raised were answered to the Board's satisfaction.</p>
10.	<p><b>KEY FACTS AND TRENDS IN THE ACCOUNTANCY PROFESSION 2025</b></p> <p>The Board noted the FRC Key Facts and Trends document that had been published. They commented on the improved format of the document, including the improvements to the way that the supporting data was presented.</p>
11.	<p><b>ANY OTHER BUSINESS</b></p> <p>The Board was appraised that for the 2025 Ofqual Statement of Compliance, there is a simplified process for the lines of enquiry, which sit alongside the Statement of Compliance submission.</p> <p>The Board then adjourned for a break.</p>
12.	<p><b>STRATEGY SESSION</b></p> <p>The afternoon strategy session covered the following topics:</p> <ul style="list-style-type: none"> <li>➤ Future of the CA Qualification</li> <li>➤ Impact of AI</li> <li>➤ Learning portfolio including CPD/short courses</li> </ul> <p>The Chair then declared the meeting closed.</p>